



中國香港攀山及攀登總會有限公司

HONG KONG, CHINA MOUNTAINEERING AND CLIMBING UNION LIMITED

Room 1013, Olympic House, No. 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

Tel:(852) 2504 8125 Fax:(852) 2576 6532 Web-site : www.chkmcu.org.hk E-mail: office@chkmcu.org.hk

April 18, 2023

Dear Sir / Madam,

Invitation to quotation

Quotation Ref: HKCMCUQ20/2024-25

Provision of Service of Setting up a Mobile Climbing Wall for 2024 School Sports Programme Prize
Presentation Ceremony cum Carnival

Subject to the terms and requirements stipulated in the annex, you are invited to submit a quotation for provision of the service. Please return the reply slip by email (office@chkmcu.org.hk) or fax (2576 6532) before **May 2, 2024 12:00.**

If you do not wish to receive further invitation to quotation from us, kindly inform us by the above email of fax number.

Should you have any query, please contact Ms. Yeung at 2504 8125.

Anthony Kwok
Treasurer

To: HKCMCU (Email: office@chkmcu.org.hk / Fax: 2576 6532)

Reply Slip

(Return by 12:00 nn, 2 May 2024)

I wish to provide the service of setting up a mobile climbing wall and fulfill all the requirements listed in Quotation Ref: HKCMCUQ020/2024-25. The total service charge will be HK\$_____.

Name of Company : _____

Contact person : _____ Position : _____

Contact No. : _____ Email. : _____

Signature with company chop: _____ Date : _____

HKCMCUQ20/2024-25 – Provision of Service of Setting up a Mobile Climbing Wall for 2024 School Sports Programme Prize Presentation Ceremony cum Carnival

Provision of services of a mobile climbing wall and instructor services for 2024 School Sports Programme Prize Presentation Ceremony cum Carnival at LCSD Venue to be organized on **28 June 2024 (Friday)**.

Service Requirements

A. Service Date, Time, Location and Target Participant

Service period:	27 – 28 June 2024 included set-up & dismantle (Fall-back date: 3 – 4 July 2024)
Event details:	28 June 2024 (Friday) 1400 – 1800
Set-up details:	1600 – 2300 on 27 June 2024, the wall must be ready no later than 0900 on 28 June 2024 (overnight setting is not allowed)
Dismantle details:	1830 – 2230 on 28 June 2024
Venue:	Kowloon Park Sports Centre (22 Austin Road, Tsim Sha Tsui, Kowloon)
Set-up location:	Arena, the exact location will be advised by the event organizer
Target participant:	Fun Day for primary and secondary school students including special school students (the overall participants number would be around 1000 nos)

B. Climbing Wall Requirement

Type of wall:	Bouldering
Size of wall:	3 m (H) x 5 m (W) x 2 m (D) (4.5 m of depth including safety mat)
Wall Surface Area:	15 m ²
Structure:	Steel scaffolding system
Panel:	1 m x 1 m fiberglass
Shape:	Horizontal Wall
Others:	With sufficient and sanitized hand holds in different colors

C. Service Requirement & Other (The following items must be included)

1. The quotation shall include all expenses e.g. operational cost, staff cost, site inspection, preparatory meeting, license, copyrights, transportation, set-up & dismantle, manpower, site survey and other test prior to the event according to the Government requirements.
2. Round-trip transportation and related manpower.
3. All necessary climbing equipment (including but not limited to sufficient safety mat, climbing rope, harness and first aid equipment).
4. Service provider should provide to floor protection during move-in & move-out, otherwise, service provider should be responsible for all damage fee for the venue.
5. **A surveyor's report signed by Registered Structural Engineer certifying the safety of the structures of the climbing wall is required to submit on or before 11:00 a.m. on the event day.**
6. **Service provider must purchase the Contractors' all risks insurance (CAR) and Public liability insurance with its own cost, HKCMCU is not responsible for the insurance fee.**
7. To attend on-site visit and meeting tentatively scheduled in May to June 2023 as required by the event organizer.
8. Adverse weather and cancellation: If the Tropical Cyclone Warning Signal No. 3 or above, or the Red or Black Rainstorm Warning Signal is still in force two (2) hours before the reporting time for the event day or the Education Bureau (EDB) announced the suspension of class, all scheduled work on that day will be cancelled.

9. Payment of Service: The service will be paid by invoice after completion of the service, when the standard service is up to the satisfaction of the event organizer. In the case that the event would have to be cancelled due to unforeseeable reasons, the organizer reserves the rights to settle payment partially according to the progress of works with supporting.

D. Sample picture of the climbing wall: (For reference only)



E. Deadline for Quotation Submission: 12:00 noon, 2 May 2024

Remarks:

For any enquiry, please contact the staff-in-charge of HKCMCU, Miss Yeung at 2504 8125.